Satit kaset IP

Kasetsart University Laboratory School

Request to Change Subject

Written at .....

On day ..... month ..... year .....

Subject Request for approval to change subject .....

To International Program Operations Committee Chairperson

I ..... Parent of (student) .....

(Name in English as shown on passport) ..... Student ID code □□□□□□□□□□

Grade ..... Academic Year .....

Would like for (Miss/Master/Mr./Ms.) ..... To change subject from .....

to ..... Beginning on ..... because .....

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Please consider granting approval

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Operations Committee Chairperson

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Yours sincerely

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(.....)

(Father / Mother)

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(.....)

(Student)

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School Registrar

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②

To Operations Committee Chairperson

For your consideration .....

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School counsellor

...../...../.....